



# Planning Board (PB)

## Information for Prospective Candidates

### PB Powers & Duties

The PB's responsibilities include reviewing site plans, parking plans and subdivision plans; proposing and making recommendations regarding Zoning Ordinance changes; and supporting long-range planning initiatives.

### Who are the PB?

The PB is comprised of volunteers who are interested in and care about the development of the city. To be eligible, one must be a Worcester resident of one-year or longer and a registered voter.

### Profession Background

PB members have varied backgrounds, including engineering, law, business, property management, and other fields. They do however share a common interest in participating in the development in the city.

### PB Member Responsibilities

- ◆ Participate in meetings and scheduled site visits.
- ◆ Become familiar with the Zoning Ordinance, subdivision regulations and applicable land use regulations.
- ◆ Review applications, plans and staff memos.



### PB Meetings

- ◆ Opportunity for the Board to ask questions and hear public comment
- ◆ Held at City Hall on Wednesdays at 5:30 PM (typically twice per month).
- ◆ Televised on the City of Worcester Government Channel and website.

### Joining the PB

The PB is comprised of a member from each of Worcester's five voting districts.

To view current vacancies and apply for openings:

<http://www.worcesterma.gov/boards-commissions>

### Appointment Process

- ◆ Citizen Advisory Council (CAC) conducts initial interviews.
- ◆ City staff interview finalists and make recommendations.
- ◆ City Manager makes appointments, which are confirmed by City Council.

### Questions?

For more information, contact staff at:

Division of Planning and Regulatory Services  
455 Main Street - Room 404  
Worcester, MA 01608

Tel: 508-799-1400 ext. 260  
[Planning@worcesterma.gov](mailto:Planning@worcesterma.gov)